

**Two pathways to participate in MOC IV - Instructions for MOC recognition**

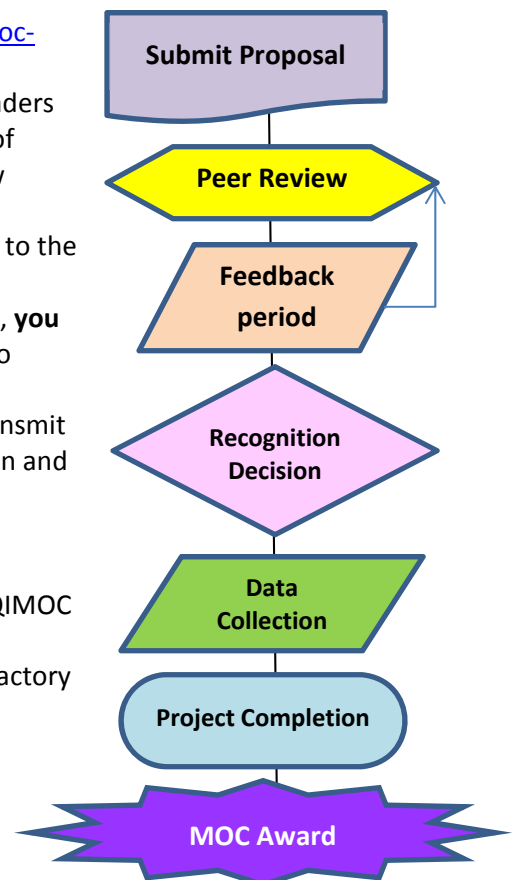


**A. As a Project Leader**

**B. As a Peer Reviewer**

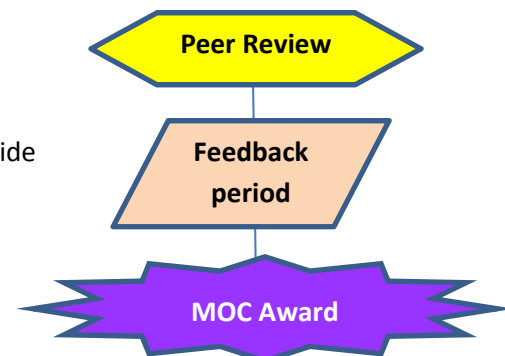
**A. Project Leaders**

1. **Submit your project proposal** for peer review at <http://winthropmoc.org/qi-moc-proposal-for-abms-part-iv>
2. Once we receive your proposal we will **assign it to a Peer Reviewer**. Project leaders are advised to also volunteer as Peer Reviewers. This will to increase our pool of available Reviewers in the MOC ecosystem at Winthrop and benefit the Review cycles.
3. Within 2-3 weeks the peer reviewer will **either send a status recommendation** to the QIMOC Approval Committee **or contact you with feedback**.
4. If you are asked by your Peer Reviewer for clarifications or scope modifications, **you will have one week to respond**. Peer reviewer may take one additional week to make recommendation to the QIMOC Approval Committee
5. **Once your project is approved for MOC recognition**, QIMOC personnel will transmit your initial project structure to ABMS for tracking of team member participation and progress.
6. Your team must provide progress reports according to the milestone dates you designated.
7. At conclusion of your Project life cycle, you must submit a close out report to QIMOC Approval Committee.
8. QIMOC Approval Committee will assess your project and participants for Satisfactory Completion status.
9. Upon attaining Satisfactory Completion status, QIMOC personnel will transmit participants data to ABMS for MOC credit by the relevant member boards.
10. ABMS may contact participants to verify participation in order to validate MOC credits.



**B. Peer Reviewers**

1. Submit a **Peer Reviewer volunteer application**
2. If you are assigned a project for Peer Review, you will have 2 weeks either to provide your decision recommendation to the QIMOC Approval Committee or to provide feedback to the project leader on further information needed or scope change recommendations to reach approval recommendation.
3. Project leaders must provide response to your feedback within 1 week.
4. Once your peer review on a proposal is completed, QIMOC staff will issue your reviewer activity record to ABMS for your MOC credit validation.



**QIMOC personnel will report MOC participation to ABMS within 6 weeks of activity conclusion.**